

**Skills Certificate  
of Completion**

**Classes  
begin  
February  
2012  
Register  
Now!**

**No cost!**

**LOCATION:**

**Crescent College  
5940 Santa Fe Ave.  
Huntington Park, CA**



**For details and  
registration information,  
call:  
323-585-2222**



Crescent College  
in collaboration with  
Los Angeles City College  
presents the  
“Community@Work” Program

**JOB READINESS COURSE**

**FREE** to all residents of Los Angeles County.

This vocational education course will  
help you to:

- Learn Excellent Customer Service Skills
- Build Confidence to Interview and Answer Questions
- Build Professional Etiquette and Social Skills
- Understand the Importance of Phone/Email
- Update or Prepare Your Resume
- Prepare for an Interview
- Search for a Job!

**Receive a State Approved Certificate Upon Completion**



***This is a Non-Credit college course courtesy of:***



An Equal Opportunity Employer Program. Auxiliary Services are Available Upon Request.